



**NOW
HIRING**

Posting Period: November 8th – November 22th, 2021

Full Time – Billing Specialist

Competitive pay; Attractive Benefit package

ESSENTIAL DUTIES & RESPONSIBILITIES

- Prepare and submit claims to various insurance companies
- Identify and resolve patient billing inquiries and complaints
- Provide information to questions from patients, insurance companies and CHS Mobile Integrated Health Care Administration
- Evaluate patient's financial status and establishes budget payment plans.
- Follow and report on the status of delinquent accounts
- Perform various collection actions including contacting patients

QUALIFICATIONS:

- **Must possess at minimum, a High School diploma or GED equivalent**
- **Possess Certified Ambulance Coder (CAC Certification) or be able to obtain within six months of appointment**
- **Medical Billing knowledge a Plus**
- **Emergency Medical Services (EMS) experience a Plus**

Download an application at chsmobilehealth.org

Questions?

Employment@chsmobilehealth.org

CHS Mobile Integrated Health Care, Inc.

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